



administer  
software

Mr Richard Leach  
Administer Software Limited  
PO Box 149  
Bordon  
Hampshire  
GU35 0YB

## Storage Quotation

Reference: **G000002/Q22/KFS**  
Date: **October 25, 2005**

Thank you for inviting us to quote for the storage of your goods.

Our quotation is calculated by reference to the goods shown to our representative at the time of survey.

Included in the storage:

**Garden hammock.**

**1 x 4 seater settee placed in suite cover and stored on rack in conventional storage.**

Excluded from the storage:

**Please note:**

**We cannot under any circumstances store pot plants.**

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Storage charge, per container, per week:	£	<b>11.00</b>
VAT @ 17.50%:	£	<b>1.93</b>
Total weekly charge, per container:	£	<b>12.93</b>

*2,000 cubic feet - Estimated number of containers: 8*

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This quotation and its acceptance by you are subject to our Terms and Conditions which are enclosed. We would particularly draw your attention to clause 4 and clauses 9 to 12 which cover our liability to you in the event of loss or damage.

The price we have quoted includes Extended Liability for loss of or damage to your goods whilst they are in our custody and control, subject to you providing us with a declaration of the value of your goods and subject to clauses 9.1 and 11 of our Terms and Conditions. We would draw your attention to the items for which we will not accept liability, and to the exclusions which apply to our liability.

This quotation includes liability to a maximum value of £50,000 as set out in clause 9.1.1. If you would like us to accept liability for an amount over £50,000, our price will be increased (as separately advised to you) to reflect the higher level of liability.

If you do not wish us to assume Extended Liability, then a new Storage Quotation at a decreased rate will be submitted and our Limited Liability will apply in accordance with Clauses 9.2 and 11 of our Terms and Conditions.

**Our liability is a contractual agreement between you and us.**

If you wish us to carry out any service or move goods which are specifically excluded by these conditions, you must have our written agreement before signing the Storage Acceptance form.

Should you require access to your goods whilst they are in our custody and control, our charge is £25.00 per container.

If you would like to reserve storage space in our warehouse, complete the Storage Acceptance form, sign where indicated and return to us.

**Signed on behalf of Get A Move On**  
*This quotation is valid for the next 28 days.*



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## Storage Acceptance

Reference: G000002/Q22/KFS  
Date: October 25, 2005

I accept your quotation and agree to the conditions referred to.

I acknowledge having received your full Terms and Conditions and I declare that I have full authority to enter into this contract.

Included in the storage:

**Garden hammock.**

**1 x 4 seater settee placed in suite cover and stored on rack in conventional storage.**

Excluded from the storage:

**Please note:**

**We cannot under any circumstances store pot plants.**

Storage charge, per container, per week:	£	<b>11.00</b>
VAT @ 17.50%:	£	<b>1.93</b>
Total weekly charge, per container:	£	<b>12.93</b>

*2,000 cubic feet - Estimated number of containers: 8*

I declare that the full value of the goods to be stored is £ \_\_ , \_\_ \_\_ , \_\_ \_\_

If the full value of the goods exceeds £50,000 for storage, I agree that your price will be increased and that a new Storage Quotation will be submitted.

I would like to pay my charges by credit/debit card and authorise payment be taken using the details below:

Card no.: \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ Valid from: \_\_ \_\_ / \_\_ \_\_ Expires end: \_\_ \_\_ / \_\_ \_\_ CVV: \_\_ \_\_ \_\_

Issue no.: \_\_ \_\_ (debit cards only, where applicable)

Card holder: \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_

**A 2% (3.5% for Amex) card handling fee will be applied to all credit card transactions. No charge for debit cards.**

The packing should begin on: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_

The removal should begin on: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_

Vacation is required on: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_ by \_\_ \_\_ : \_\_ \_\_

Keys will be available on: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_ by \_\_ \_\_ : \_\_ \_\_

My address details whilst the goods remain in storage are:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Signed: \_\_\_\_\_

Name in capitals: \_\_\_\_\_

Date: \_\_ \_\_ / \_\_ \_\_ / \_\_ \_\_

*I understand that the full value of the goods must be provided for the contract to be accepted.*